

REGATTA MEETING

- Should be held 2 hours in advance of first race.
 - Chaired by Regatta Chairperson and Chief Official.
 - Just prior to meeting the LOC should receive a current weather report from the local weather office.
 - A roll call of clubs / representatives should be taken prior to the meeting. Race schedule should be available.
1. Announce the forecast and warn crews of any concerns.
 2. Review the requirements for safety equipment (bow balls and quick release shoes, regatta site peculiarities).
 3. Confirm that communication equipment is working and the procedure for the call to the water.
 4. Review entries and note any scratches.
 5. Review Rules as they apply to this regatta, including;
 - (a) Start procedure and alignment instructions,
 - (b) False start rule
 - (c) The breakage rule
 6. Outline in detail the protest procedure, time line and penalties.
 7. Outline in detail the commands by referees while the race is in progress.
 8. Using map provided by LOC, review in detail the traffic patterns and rules for both on the water and in the dock area.
 9. Confirm critical times such as; departure from the dock and arrival at start. No boats should be launched prior to call to the water.
 10. Explain any course hazards, which cannot be removed.
 11. Review the procedure for the presentation of awards.
 12. Review emergency procedures; location of first aid.
 13. Introduce the officials, if they are available.
 14. Confirm the start time of regatta.