

## CHIEF OFFICIALS' CHECKLIST

A full complement of officials for a regatta include:

1. A starter and assistant
  2. A finish judge and assistant(s)
  3. Two race referees
  4. A Clerk of course
  5. A dock marshal
  6. A weigh-in official
- RCA Rules of Racing state a minimum of 2 licensed officials must be present for sanction. MRA has requested 4.
  - Check with provincial officials' chair to find out officials who have agreed to work. Make arrangements to borrow the official's equipment.
  - One week prior to event contact officials to confirm time of pre-race meeting and position that they will cover. Also inform jury members who they will be.
  - If you don't have enough officials to cover all positions contact regatta chairperson to request additional assistance
  - On race day ensure the following items are in place prior to the regatta meeting:
    1. Medical services
    2. Safety launches
    3. Washrooms
    4. Shelter for athletes
    5. Registration area
    6. Weigh-in area
    7. Telephone system
    8. Visible start line
    9. Visible finish line
    10. Adequate and safe approaches and launching facilities
    11. Fluid / food for officials and boat operators
    12. P.A. system to call crews
    13. Weigh scale
  - Prior to Regatta Meeting meet with Regatta Chairperson to confirm details.
  - Run a post race meeting to provide feedback to officials and to gather suggestions for the LOC.
  - As a follow-up to regatta, submit Chief sheet to MRA office.